

A regular meeting of the Astoria Common Council was held at the above place at the hour of 7:00 pm.

Councilors Present: LaMear, Herzig, Warr, Mellin, Mayor Van Dusen

Councilors Excused: None

Staff Present: City Manager Estes, Interim Police Chief Johnston, Parks and Recreation Director Cosby, Financial Analyst Snyder, Fire Chief Ames, Planner Johnson, Library Director Tucker, Public Works Director Cook, Support Engineer Moore, and City Attorney Henningsgaard. The meeting is recorded and will be transcribed by ABC Transcription Services, Inc.

REPORTS OF COUNCILORS:

Item 3(a): Councilor Herzig reported that he had been corresponding with Elizabeth Menetrey and Ray Merit at KMUN. KMUN posts the audio files of Astoria's City Council and Planning Commission meetings on their website. He asked Staff to post a link on the City's website to the KMUN website because it is difficult for some to wait two weeks for the minutes to be sent out, and the minutes are not word for word. He reported that he has heard concerns about the use of crumb rubber at the sports complex, which is made up of ground auto tires and is used as artificial turf in many indoor/outdoor fields. NBC recently ran a story about a possible link between playing sports on crumb rubber and cancer. Tires do contain carcinogens and there is concern that repeated exposure to crumb rubber can expose young people, whose metabolisms absorb substances more quickly, to certain types of cancer. City Staff did some studies on this issue, but their findings were inconclusive. One way of minimizing exposure to crumb rubber is to practice on another surface. Soccer goalkeepers are particularly at risk because they hit the ground a lot. The City needs to be aware of this and should pay attention to the research as it develops. He reported that he would attend the high school activity fair on Tuesday, October 21, 2014, which lasts 30 minutes and takes place in the high school commons. All of the student clubs and community organizations promote their activities to the students at the fair. The Parks Department and Clatsop Animal Assistance will also participate. On Sunday, October 19th, the Lower Columbia Diversity Project (LCDP) hosted a presentation by Dr. Lee Dolan on transgender health care. He was inspired by Dr. Dolan's wisdom, compassion, and humility. On Sunday, October 26th, from 2:00 pm to 4:00 pm, First United Methodist Church will host Cease Fire Oregon and Gunowners for Responsible Ownership to talk about gun policies. He hoped everyone running for City Council would attend because sensible gun policy is a huge issue. He believed this discussion would be an important part of Astoria's future and the City should lead the way on sensible gun policy.

Item 3(b): Councilor Mellin No report.

Item 3(c): Councilor LaMear No report.

Item 3(d): Councilor Warr No report.

Item 3(e): Mayor Van Dusen reported that as of 5:30 pm today, the Astoria School District took ownership of the Columbia Memorial Hospital Athletic Complex. The school district held a meeting at the field. The first athletic event on the field will be this Friday, when Astoria will play football against Banks. City Council has been invited to the ribbon cutting ceremony before the game. Columbia Memorial Hospital Board of Directors, the Astoria School Board, Senator Betsy Johnson, Department of Environmental Quality (DEQ), and Recology will also attend the event. He reminded that the change in ownership is really about cancer treatment. Astoria could not have new hospital facilities if there was no room for expansion. It is wonderful that the school now has a great field as a by-product, but Astoria will have the finest cancer treatment facility of any same-sized city in the country.

City Manager Estes reported that on Friday, October 17th, Police Chief Pete Curzon submitted a notice that he would be retiring, stating his last day would be October 31, 2014. City Manager Estes appointed Deputy Chief Brad Johnson as Interim Police Chief, effective today, allowing for a two-week transition period.

Deputy Chief Johnson said he has worked for the City of Astoria for about 23 years.

Mayor Van Dusen added that Chief Curzon has done a great job for the City and had served as Interim Fire Chief before Chief Ames was hired. He wished Chief Curzon the best.

CHANGES TO AGENDA: No changes.

PRESENTATIONS:

Item 5(a): 16th Street Combined Sewer Overflow (CSO)

The upcoming 15th Street Combined Sewer Separation (CSO) Project mainly consists of the installation of new storm water pipe within the existing roadway infrastructure in established City rights-of-way. It will be necessary to replace existing water and sewer pipe where construction of the new storm pipe compromises the integrity of the existing infrastructure.

The scope of the project includes construction in the following locations:

14 th St. from Duane to Lexington	16 th St. from Marine to Lexington
15 th St. from Marine to Irving	17 th St. from Duane to Jerome
Jerome from 14 th St. to 15 th St.	18 th St. from Exchange to Grand
15 th St. from Jerome to Madison	

The design engineers, Gibbs & Olson, have completed the 30 percent design report for this project. The presentation will include an update on the project design. Construction of this project is currently estimated to begin in May 2015.

Engineer Moore, Project Manager, 16th Street CSO Project, introduced Carol Ruiz from Gibbs & Olson and Natalie Perrin from Historical Research Associates, who was dealing with the cultural and historical resources on the CSO project. She noted comments had been received from people about the manhole covers. She explained that the manhole covers for the storm system, shown on the first page, were received before the Denver project and used in that area of the project as well. Prior to getting this design, the only difference between the storm and sewer designs was the number of pick holes, which became problematic, so now the City was using the manhole design shown on Page 1. She briefly described how CSO systems work.

Carol Ruiz, Project Manager, Gibbs & Olson, said that when Gibbs & Olson was first awarded this job, the project was limited to an area between 14th and 18th Streets from about Duane to Jerome and Lexington. A piece of 15th Street from Madison to Jerome has been added to their scope of work due to issues with seepage into the ground water in that area. Historic steps in the area required the work to proceed west on Jerome instead of heading directly to 15th Street. The City has identified approximately 850 feet of sewer line and about 1000 feet of water line that will need to be replaced, with an additional 100 or 200 feet of lines that may need to be replaced as a result of construction. The geotechnical investigation indicated minimal ground movement in the area, so nothing unusual would need to be considered as part of the design. Rock near Irving at 16th and 17th Streets is expected to result in minimal impacts. However, the extent of the rock would not be discovered until the more in-depth vertical design is complete. The contractor may have to be told how to remove the rock properly.

Mayor Van Dusen believed finding rock was normal and asked for more details. Ms. Ruiz explained that rock had to be moved during past installations of water lines in some locations. The geotechnical engineer did not encounter rock during their borings, which were taken from several locations throughout the area. Therefore, the assumption is that the area contains large boulders, not a large basalt mass. Finding pockets of rock could be hit and miss. Rock was not hit during the geotechnical investigation, but this does not mean rock will not be encountered during fieldwork. Some earth ground-truthing was done in an attempt to profile the rock, which indicated two or three places where rock may come close to the surface. However, the majority of rock is about 10 feet or more below the surface. The exact location of rock will not be known until more investigation is complete.

Natalie Perrin, Historical Research Associates (HRA), continued the presentation with details about the archeological and cultural resource issues affecting the project. Astoria is the oldest settlement west of the Rockies, so archeological and cultural resources are everywhere. She displayed a map showing some of the expected issues, pointing out the historic shorelines that have been filled in, the original location of Fort George Fort Astoria, and cemetery sites. HRA has already communicated with the State Historic Preservation Office (SHPO). The City needs to be aware of state laws. At least three archeological sites are adjacent to or within the project area. Prior to construction, an archeological permit will be obtained that will allow any necessary investigations to begin should cultural materials be uncovered. The project will also coordinate with any state or local parties that may be interested in any resources found. A monitoring plan will be developed so that crews will know how to handle these resources when they are discovered. An inadvertent discovery plan will also be developed in case they come across unanticipated resources or issues. The map gives a good idea of what could be encountered, like wood planking and historic fill. This information will be included in the bid document so that the contractor will be fully aware of what needs to happen from a cultural perspective. If there are any discoveries, which are anticipated, the contractor will know how to record the discovery and move on quickly. HRA has discussed streamlining the discovery process with SHPO and it can take 48 hours to document a discovery before work can continue. HRA will monitor in certain high probability areas because there is a cemetery location within the project boundary. The cemetery was disinterred, but an archeologist will still be onsite in case remains are found.

Engineer Moore added that SHPO said 48 hours to document a discovery was a worst-case scenario. Many discoveries could be documented within a few hours. She displayed the estimated budget for the 30 percent design, which was slightly more than the original funding estimate because the project limits have been expanded. As the design is developed further, Staff will provide additional updates. She did not expect any requests for funding increases until Staff is closer to accepting bids.

Councilor Herzig asked what was meant by 30 percent design. Engineer Moore explained that 30 percent of the design is complete, but the estimated budget does not represent 30 percent of the cost of the total project. The estimated budget reflects 100 percent of the costs.

Engineer Moore said the project is on track with the anticipated schedule. Design work began in June 2014 and Staff expects the design to be complete and bidding to begin in February 2015. Construction is expected to begin in May 2015 and be complete by December 2015. This timeline is similar to the 11th Street CSO project. Hopefully, the project will be complete before December 2015. Staff has been coordinating with SHPO and businesses in the project area to help reduce disturbances to those businesses.

Councilor LaMear said that during some of her meet and greet meetings, she has heard many compliments about how well the Public Works Department has done during the CSO projects. People appreciate that Staff has announced when roads would be closed and have given progress reports.

Councilor Herzig said residents who lived near the last project staging area begged him to say this project would not be in the same staging area. Engineer Moore confirmed this project staging area would be in a different location. Councilor Herzig said there were problems in the past when residents had sidewalks and landscaping altered. He asked if people should take photographs of their landscaping in case restoration needs to be done. Engineer Moore replied yes, this was great advice for property owners. The landscaping disturbances on this project will be minimal compared to the last project, in which 8th Street and all of the sidewalks were rebuilt. This project will not have the same elements, so those same issues should not occur. Staff is also making modifications to some of their specifications to require that landscape restoration is completed by a licensed landscaper.

Councilor Herzig asked why work on one street extended almost all the way to Marine Drive, instead of stopping at Commercial, Duane, or Exchange Streets. Engineer Moore said the work depends on where the existing diversion structure is located. She showed a picture of the location of the weir, noting that the work only goes as far as it needs to based on existing conditions.

Mayor Van Dusen asked for an update on negotiations with the phone company, noting that the City suffered long delays during the last CSO project because of issue with the phone company. Director Cook said City Attorney Henningsgaard has been in contact with Century Link's attorneys. The City disagrees with Century Link's position and has refuted many of their assertions. Negotiations are ongoing. City Attorney Henningsgaard

said if Century Link disagrees with the City, it would be up to City Council to decide if the City should pursue litigation.

Mayor Van Dusen directed Staff to report to City Council on their options. The City lost a lot of money and he did not want to forget about this issue. City Attorney Henningsgaard noted that his last contact with Century Link was about two weeks ago.

CONSENT CALENDAR:

The following items were presented on the Consent Calendar:

- 6(a) City Council Minutes of 9/15/14
- 6(b) City Council Minutes of 10/6/14
- 6(c) Boards and Commission Minutes
 - (1) Historic Landmarks Commission Meeting of 9/16/14
- 6(d) Salary Resolution Establishing Compensation Plan Wage Adjustment for the Astoria Public Safety Association, Public Works Group, and Police Sergeants; Job Title Change for Finance Director; Removal of Temporary Positions in Schedule F-1 (City Manager)
- 6(e) Parks and Recreation Department Status Update**

Councilor LaMear requested Item 6(e) be removed for further discussion.

City Council Action: Motion made by Councilor Warr, seconded by Councilor Mellin, to approve Items 6(a) through 6(d) on the Consent Calendar. Motion carried unanimously. Ayes: Councilors LaMear, Warr, Herzig, Mellin and Mayor Van Dusen; Nays: None.

Item 6(e): Parks and Recreation Department Status Update

Councilor LaMear said the status reports are very complete. For anyone interested in copying the individual report out of the entire agenda packet, the report is on pages 58 through 69. The report contains information about all of the things the Parks and Recreation Department is doing, which is amazing. She encouraged everyone to look at the report. City Manager Estes added the report is also posted on the Parks Department's page of the City website.

At Councilor Herzig's request, Director Cosby read the following paragraph of the report, which was a portion of the parks maintenance update:

"Repaired a broken water line at Tapiola Park, repaired water leak at Fred Lindstrom Park, cleaned up grass and overgrown bush along the Riverwalk behind Englund Marine to west end, removed trash and brush along Riverwalk east end of Maritime Museum, weeded flower beds at 15th Street triangle, weeded flower beds at Fort Astoria Park, trimmed shrubs at Post Office Park, weeded flower beds at Garden of Surging Waves, removed two padlocks placed on the moon gate at the Garden of Surging Waves, met with electrical companies for bids on new lighting at the Aquatic Center, assisted with the Regatta festivities including stage, sound equipment, chairs and tables, power washed two picnic shelters at Shively Park and repainted them, power washed two picnic shelters at Astoria Recreation Center, built and replaced three broken boards and ballards along the Riverwalk, fixed leaning gate at the back of the Parks Department shop, installed new sod at several gravesites at Oceanview Cemetery, assisted with a college class doing a scale drawing of the mausoleum at Oceanview Cemetery."

Councilor Herzig noted this was just one paragraph out of 12 pages about what the Parks Department does, which is incredible.

Mayor Van Dusen asked for an update on the bridge at Mill Pond. City Manager Estes said the project began after City Council approved the contract and work is complete.

Mayor Van Dusen noted no vote was necessary for this item because it was just a status update.

REGULAR AGENDA ITEMS:

Item 7(a): 16th Street CSO Separation Project – Contract Amendment for Design Engineering Services (Public Works)

The upcoming 15th Street Combined Sewer Overflow (CSO) Separation Project primarily consists of the installation of new storm water pipe within the existing roadway infrastructure in established City rights-of-way. It will be necessary to replace existing water and sewer pipe where construction of the new storm pipe compromises the integrity of the existing infrastructure. In June, Council authorized a design engineering contract with Gibbs & Olson to provide a 30 percent design report for this project. The 30 percent design report is complete. The current estimated Construction Cost is \$5,459,855 (which includes 25 percent contingency). Any necessary increase to funding will be requested after further design development.

As discussed in June, the final engineering services were not included in the initial contract with Gibbs & Olson. It was agreed that a final scope and fee for remaining services would be developed near completion of the 30 percent submittal and presented to Council as a Contract Amendment. Gibbs & Olson has prepared a contract amendment in the amount of \$378,800 to complete the final bid documents and bid phase support services. Construction support services are not included in the current contract. A final scope and fee for construction support services will be developed near completion of the design phase and presented to Council as a Contract amendment. Funding for this project is available through the Infrastructure Finance Authority (IFA) financing contract that was authorized by Council in April. It is recommended that Council execute a contract amendment with Gibbs & Olson for a total not to exceed amount of \$378,800.00 for design engineering services and bid support services for the 15th Street CSO Separation Project.

Councilor Herzig noted the Agenda packet stated the estimated construction cost was about \$5 million, but the presentation indicated the estimated construction cost would be about \$6 million, which included a 25 percent contingency. He asked if the City already had these funds or if the funds would be borrowed. Director Cook said the City has taken out a loan with the IFA. As work progresses, Gibbs & Olson bills the City, and then the City requests a disbursement from IFA to pay for services. The IFA has given the City a \$500,000 grant as part of the low interest loan package. To serve the debt after the project is complete, the surcharge on the water and sewer bills will be adjusted.

City Council Action: Motion made by Councilor Warr, seconded by Councilor LaMear, to execute a contract amendment with Gibbs & Olson for a total not to exceed amount of \$378,800.00 for design engineering services and bid support services for the 15th Street CSO Separation Project. Motion carried unanimously. Ayes: Councilors LaMear, Warr, Herzig, Mellin and Mayor Van Dusen; Nays: None.

Mayor Van Dusen noted that during the last project, Staff made a good recommendation to rebuild some of the streets since intersections on 8th and 11th Streets would already be dug up. He asked if Staff planned to do the same during this project. Engineer Moore replied yes, the plan is the same for this project. Gibbs & Olson will give Staff their recommendations on which intersections to rebuild, which will be in areas where there are so many pipes that there will be little asphalt left to build from. Those recommendations will be made during the next phases of development.

Item 7(b): Liquor License Application from Stormynight, Inc., Todd and Teresa Robinett, dba Merry Time Bar and Grill at 995 Marine Drive, for a Change of Ownership for a Full On-Premises Sales License (Finance)

A liquor license application has been filed by Stormynight, Inc., doing business as Merry Time Bar & Grill. The site is located at 995 Marine Drive, Astoria and this application will be considered at the October 20, 2014 meeting. The application is a Change of Ownership for a Full On-Premises Sales License. The appropriate departments have reviewed the application. No objections to approval were noted. It is recommended that the City Council consider this application for approval.

Mayor Van Dusen declared that his company sells soft drinks to the establishment, but he believed he could make an objective decision.

Councilor LaMear said she supported the application because the Applicants have had a liquor license in the past and this application is just for a change in ownership.

City Council Action: Motion made by Councilor LaMear, seconded by Councilor Warr to approve the application for a Change of Ownership for a Full On-Premises Sales License by Stormynight, Inc., doing business as Merry Time Bar & Grill located at 995 Marine Drive. Motion carried unanimously. Ayes: Councilors LaMear, Warr, Herzig, Mellin and Mayor Van Dusen; Nays: None.

Item 7(c): Bear Creek Dam Hydroelectric Project – Infrastructure Finance Authority (IFA) Loan Agreement Amendment #1 (Public Works)

The Bear Creek Dam Hydroelectric Project is underway and construction is scheduled to be completed by December 31st of this year. The contractor is currently waiting for the hydroelectric turbine to be manufactured. Once the turbine is received, it will take approximated two to three weeks complete the project. Once construction is complete, the City will need some time to finalize the construction contract, submit a final disbursement request to IFA, and closeout the project grants and loans.

The original IFA loan agreement was executed on May 12, 2011. Due to delays caused by the Federal Energy Regulatory Commission permitting process, the deadline could not be realized, therefore, staff requested and IFA agreed, to extend the completion date to March 1, 2015 and a corresponding agreement termination date of June 1, 2015. Following is a summary of the project funding:

Funding Source	Amount
Infrastructure Finance Authority (forgivable loan)	\$ 87,600
Pacific Corp Blue Sky Grant	\$169,000
Energy Trust of Oregon Grant	\$143,000
Total Funding	\$399,600

Staff also requested a permanent IFA loan in the amount of \$131,400 prior to receiving additional grant funds from the Energy Trust of Oregon. Staff plans to keep this loan available for any potential cost overruns. At this time, it is anticipated that the loan may not be needed as the grant funds received appear to adequately fund the project at the current estimated costs. It is recommended that Council approve the attached IFA amendment #1 to extend deadlines for the Bear Creek Dam Hydroelectric Project.

Director Cook said that after water is filtered, it is put into a 21-inch diameter pipe that is 12 miles long, bringing the water into Astoria. The energy of the flowing water will be captured at the base of the dam. Approximately two million gallons of water flow into the city every day. Captured energy will provide for the power needs of the water treatment facility. It is anticipated there will be excess energy that can be sold back to Pacific Power.

Councilor Herzig noted that some of the funding requires the project to meet this deadline. He asked if Staff was sure the extended completion date could be met. Director Cook said the equipment was currently being constructed. Installation of the equipment is scheduled for November 2014.

City Council Action: Motion made by Councilor Mellin, seconded by Councilor LaMear to approve IFA Amendment #1 to extend deadlines for the Bear Creek Dam Hydroelectric Project. Motion carried unanimously. Ayes: Councilors LaMear, Warr, Herzig, Mellin and Mayor Van Dusen; Nays: None.

Item 7(d): Utility Assistance Program (Finance)

Clatsop Community Action (CCA) has been managing the Utility Assistance Program for the City since the program was first implemented in January 2014. At the September 2nd Council meeting Mayor Van Dusen suggested and Council agreed that there should be an administrative transition from CCA to the City for management of the program. Staff worked with CCA to develop program guidelines and adjusted monthly income levels to match the Federal Low Income Home Energy Assistance Program levels increasing the number of residents that can be assisted by the City's Utility Assistance Program. It is recommended that Council consider the guidelines contained in the memo for City Staff to administer the Utility Assistance Program.

City Manager Estes displayed the Federal Poverty Guidelines and the Federal Low Income Home Energy Assistance Program guidelines, noting that the latter allows more residents to be eligible for assistance at a level that is still sustainable under \$10,000. The only change to the program would be that the City of Astoria implement the program and take responsibility for verifying applicant eligibility.

Councilor Herzig said he was glad that eligibility guidelines were changed. The Federal Poverty Guidelines are still pretty austere, but making the program accessible to more people is a move in the right direction. He preferred the trigger mechanism to be a delinquent payment notice rather than the door hangar. The door hangar specifies that a resident may not have time to complete the application before utilities are shut off. He believed this was unnecessarily harsh. Sending a notification with the delinquent payment notice would give residents more time to complete an application and reduce Staff time because fewer door hangars would need to be delivered. He was concerned about the wording on the Authorization for Release of Information form, which is required as part of the application. The form grants the City the authority to collect information from CCA about the applicant, but the phrase "mutually exchange" information may be confusing to some applicants. He requested the language used on the form be clarified. City Manager Estes said Staff could clarify the language and explained that the City is establishing the program to be at the same commensurate levels that CCA uses for their electrical assistance program. If an applicant pre-qualifies for the program at CCA, their information can be transferred to the City so that Staff will not have to do the analysis.

Councilor Herzig requested the form be amended to include the option for an applicant to indicate if they have been pre-qualified by CCA, which could expedite their application. Currently, the form does not clearly indicate the purpose of mutually exchanging information. City Manager Estes said Staff would work on it.

City Council Action: Motion made by Councilor Warr, seconded by Councilor Herzig to adopt the guidelines for Staff to administer the Utility Assistance Program. Motion carried unanimously. Ayes: Councilors LaMear, Warr, Herzig, Mellin and Mayor Van Dusen; Nays: None.

Item 7(e): City Phone System Upgrade (Finance)

The Cisco software that operates the Voice Over Internet Protocol (VoIP) City phone system has reached this version's end of life. As such, there will be no manufacturer support in the case of system difficulties or failure. The system hardware is also approaching the end of its useful life. iFocus Consulting has indicated that it is not advisable to load new software on hardware that is becoming obsolete. Under the circumstance, iFocus is recommending that the hardware and software upgrade be accomplished in this fiscal year 2014-15.

The pricing is based on the State of Oregon purchasing contract. The cost of this upgrade is as follows:

Cisco Hardware and Software	\$11,958
Installation Services by Technology Integration Group	\$11,950
Installation Services by iFocus	\$ 4,500
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Total	\$28,408

There are funds allocated and available in this fiscal year's budget for the Capital Improvement Fund for this project. It is recommended that Council consider authorizing this contract for the upgrade of the City's telephone hardware and software.

City Manager Estes stated phone calls would continue to be answered by a human. In the past, there have been instances where the server that runs the phone system has crashed, disabling the entire phone system. This upgrade will allow Staff to continue to take calls should the server crash again.

City Council Action: Motion made by Councilor LaMear, seconded by Councilor Mellin to authorize a contract for the upgrade of the City's telephone hardware and software. Motion carried unanimously. Ayes: Councilors LaMear, Warr, Herzig, Mellin and Mayor Van Dusen; Nays: None.

Item 7(f): Buyout of an Employee's Retirement Insurance (Finance)

In the early 1980s the City entered into an agreement with its employees to provide up to 60 months of post-retirement health insurance for those employees meeting certain date and eligibility requirements. Community Development Planner Rosemary Johnson, who retired effective September 1, 2014, has requested that the City consider buying out her health insurance benefit of 22 months that she is due under the personnel policy. Staff has been discussing an option for a buyout with her. Ms. Johnson certifies that she has adequate health insurance coverage through an alternative program. The current value of the retirement insurance benefit for Ms. Johnson is \$11,516.78. Subject Council approval, staff has been discussing an agreement with Ms. Johnson to take a one-time cash payment of \$5,758.39 in lieu of the 22 months of health insurance. Under this tentative agreement the City's cost is reduced by 50 percent. It is recommended that Council consider accepting this agreement and to allow the City Manager to formalize and sign the necessary documents.

City Manager Estes confirmed precedent had been set as the City agreed to a buyout when Police Officer Decker retired.

Councilor Herzig believed Ms. Johnson was being generous with the City. He proposed that the City use some of the money it saves with this buyout to purchase a brick in the Garden of Surging Waves in her honor. He believed it was good way to memorialize Ms. Johnson as a loyal City employee who is giving the City back half of what it owes her.

City Council Action: Motion made by Councilor Herzig, seconded by Councilor Warr to accept the agreement with Rosemary Johnson to take a one-time cash payment of \$5,758.39 in lieu of the 22 months of health insurance and authorize the City Manager to formalize and sign the necessary documents. Motion carried unanimously. Ayes: Councilors LaMear, Warr, Herzig, Mellin and Mayor Van Dusen; Nays: None.

Mayor Van Dusen said Staff had to consider the buyout from a business perspective. However, Ms. Johnson has been a great friend, a great employee, and she has earned this. Rosemary Johnson confirmed that she was in favor of the agreement because it will benefit both her and the City. Mayor Van Dusen thanked her for everything she has done.

Item 7(g): Authorization to Purchase Vehicle for Police Department (Police)

Astoria Police have a vehicle in need of replacement this fiscal year. The vehicle is a 2009 Chevy Tahoe with 130,000 miles and is in poor condition. The planned replacement vehicle is a 2015 Chevy 4WD Tahoe Police Package Vehicle (PPV). The vehicle will be assigned to patrol. Staff has researched the Oregon State Purchasing Program and located the vehicle from Suburban Auto Group. The Tahoe 2014 4WD PPV is available for \$32,097.

This item was included in the FY14-15 budget as a lease payment on new public safety vehicle. The Finance Department has budgeted spreading the purchase and set up of vehicles over two years. This amount is included in the adopted budget. A separate authorization will be requested for the set up and equipment for the vehicle. The local vendor was contacted and provided a bid. The bid was \$2,025 higher. It is recommended that City Council approve the purchase of a 2015 Chevy Tahoe 4WD PPV.

Director Cook confirmed for Mayor Van Dusen that the Staff report included the following typographical error: "The Tahoe 2014 **2015** 4WD PPV is available for \$32,097."

City Manager Estes explained for Councilor LaMear that the vehicle would be purchased with a lease-to-own agreement. The City would pay off the vehicle in two years and the first year's payments were included in the FY14-15 budget.

Councilor Herzig confirmed that \$32,097 was just for the vehicle and the set up and equipment would be an additional cost. City Manager Estes noted that this equipment included electronics and monitors necessary to outfit a police vehicle. Authorization for the additional expense, which has also been included in the FY14-15 budget, would be brought to City Council for a separate vote. Chief Johnson added that the equipment also included lights, radios, and partitions for the prisoner compartment.

City Council Action: Motion made by Councilor Warr, seconded by Councilor Mellin to approve the purchase of a 2015 Chevy Tahoe 4WD PPV from Suburban Auto Group. Motion carried unanimously. Ayes: Councilors LaMear, Warr, Herzig, Mellin and Mayor Van Dusen; Nays: None.

NEW BUSINESS & MISCELLANEOUS, PUBLIC COMMENTS:

Mayor Van Dusen called for new business and public comments. There were none.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 7:55 pm to convene the Astoria Development Commission meeting.

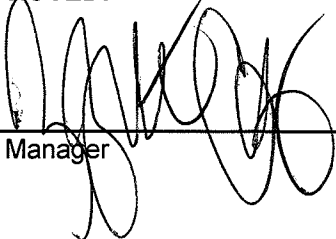
EXECUTIVE SESSION:

Immediately following the Astoria Development Commission meeting, the Executive Session was called to order at 8:05 pm.

Item 9(a): ORS 192.660(2)(e) – Real Property Transactions

There being no further business, the Executive Session was adjourned at 8:30 pm.

APPROVED:



City Manager